

DISCLOSURE OF CONFLICT OF INTEREST STATEMENT

TO: CHAIRPERSON

FROM: _____
Name Position
_____ Agency, Board, or Commission Telephone

MEMBER OF BOARD OR COMMISSION COMPLETES

1. Executive Order 2008-454 requires members appointed to policy making and regulatory boards or commissions to disclose in writing any interest he or she possesses or acquires that might reasonably tend to create a conflict with the public interest. Please be advised that I have the following business, financial or personal interest which may create an actual or perceived conflict:

2. The following matter is before this board or commission and is related to the above interest:

3. I have the following duties or responsibilities to the board or commission that are related to the above interest:

4. a. A decision on this matter will take place, or took place, on _____
(mm/dd/yyyy)

Yes No

b. I participated, or plan to participate, in the decision making process on this matter.

I did/will not participate in the decision making process on this matter.

5. I request advice from the board or commission regarding this matter.

_____ Date _____ Signature

BOARD OR COMMISSION DETERMINATION

_____ 1. The facts disclosed do not indicate a conflict of interest exists.

_____ 2. The facts disclosed indicated a conflict of interest because:

_____ 3. The board or commission action(s):

_____ Date _____ Chair